# REGISTERED COMPANY NUMBER: 08027845 (England and Wales) REGISTERED CHARITY NUMBER: 1148177

# REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 FOR

HALESWORTH CAMPUS

Juler Tooke Lothing House Quay View Business Park Barnards Way Lowestoft Suffolk NR32 2HD

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#### CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

It has been a year of steady progress for our project. We were delighted to hear that our first planning application for grass and all-weather pitches, parking, footpaths, cycle routes, entrances and drainage was approved unanimously by East Suffolk Council's planning committee on January 11th 2022. Permission came subject to a few conditions which are being addressed successfully.

Unfortunately, our chosen provider for the eventual sports facilities went into receivership in March 2022. Sentinel Leisure Trust had been our partner since 2015, but the Campus board immediately started the tendering process to find a new operating partner. Two promising non-profit sports providers have been identified and have expressed interest. We hope to have a new operating partner in place in the next few months.

It has been a year of continued community engagement. Another public exhibition was held in September 2021, enabling us to talk through our plans with interested individuals and groups. We revived our connections with Halesworth Town Council and a councillor attends our board meetings regularly. A community use agreement, which was a condition of planning, has been worked on consistently and has resulted in useful contact and discussions with local sports groups. The Campus board was instrumental in setting up a new youth group which has been looking at local needs and how best to offer support to the Apollo youth club in the future when their building on our site will need to be demolished. We have also published regular columns about various aspects of our project in the local free paper, ensuring that we are keeping local residents informed.

Our business plan, which has been overseen by our advisers CMS Coop, is now in a position to be used for fundraising, which we will start imminently. These funds, once raised, will go towards our second and subsequent planning phases.

Our arts project consultants, Wysing, were on stand by for much of this year while our project progressed but by the end of this year were planning a site visit and the implementation of the art project.

Our treasurer, Kevin Vail, left the board due to ill health at the end of this year in March 2022. Since then, his duties have been taken over by two other trustees who have engaged a local book-keeping company to oversee our financial activities and regulatory obligations. Meanwhile, we continue to look for new trustees with these skills to join the board.

Tony Goldson, Chair of the Board of Trustees

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

Halesworth Campus will offer a high-quality and popular hub for sports, health and training, supporting the residents of Halesworth and surrounding communities to live happy, healthy and active lives. Working with our many partners the charity will bring together, coordinate and integrate the many activities taking place, ensuring the Campus is greater than the sum of its parts.

Our offer of services and facilities will have something for every age group and every ability, Wrapped around our primary offer of sport and leisure facilities will be the health and social care and education and training on offer by our partners, creating the foundations of what has been described in the East Suffolk Local Plan as the Halesworth Healthy Neighbourhood. An enhanced physical environment, a place to meet, art and performance, volunteering and community engagement across generations will be our way of increasing the wellbeing and mental health of our community.

Our vision above is the driver for delivering our charitable objects:

The provision of sport, recreational and leisure facilities

The provision of education and training

The provision of facilities for use by the community

The promotion of physical and mental health

Any other charitable purposes which the trustees of the Charity may from time to time consider to be complimentary to the foregoing Objects.

In each case for the benefit of the residents of Halesworth and the surrounding areas, irrespective of age, gender, sexual orientation, race, religion, political or other opinion.

This will be achieved through the provision of direct services and facilities and through actively seeking collaboration and partnership with other organisations, the community and residents.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

#### **OBJECTIVES AND ACTIVITIES**

Significant activities

Achievements and performance against plans set for 2021/22

Covid continued to impact on our ability to progress plans. The sport and leisure industry were particularly badly hit during, and in the months following, the reduction of Covid restrictions. In particular, our preferred operating partner Sentinel Leisure announced that it was going into administration in March 2022. Despite these problems, major milestones have been reached. Our first planning application for outside pitches was expected in July 2021. However planners continued to seek clarification and to ensure our plans were coordinated with those of the neighbouring health and social care development. Planning approval was finally given in January 2022.

#### 1. Complete the business plan.

A near complete draft of the business plan was available by the end of the financial year. Future financial planning still needed to be completed, however, so the business plan will be finalised in 2022/23 ready for a major fundraising effort in the latter part of the financial year 2022-23. Working with CMScoop has proved to be the most helpful and the relationship continues.

#### 2. Agree the final design and build contract with Pulse.

Delayed for a year because of delays in the planning process.

#### 3. Establish the agreed Partnership Board once the first planning application is agreed.

The governance arrangements for the Partnership Board with our operating partners were all in place to activate once planning permission had been given. Unfortunately, soon after this was given in January 2022, our operating partner went into administration. The concept of the Partnership Board will be taken forward when new operators are appointed.

#### 4. Establish monthly site meetings for the build phase to enable funding release.

Not yet appropriate.

#### 5. Develop and begin to implement a fundraising strategy.

Not yet appropriate.

## 6. Submit the second planning application for the sports centre.

Delayed for reasons above.

#### 7. Set up community engagement processes.

#### a. For the use of the site.

Progress has been made on the Community Use Agreement with the rugby club and local schools enthusiastically signing up. This will be a part of reserved matters which is a condition of the planning consent and the award of Community Infrastructure Levy monies.

#### b. Partnership board to devise a centre user forum for feedback and quality assurance

Delayed for reasons above.

# c. Consider how to engage and communicate with the wider community as the build progresses. Partnership board to consider.

Delayed for reasons above but the approval of planning in January 2022 gave the opportunity to communicate with residents via a series of informative pieces in the local newspaper.

## 8. Start building work to level the 3G pitch.

Delayed for reasons above.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

#### **OBJECTIVES AND ACTIVITIES**

- 9. Other community benefits to be planned and funding sought as appropriate.
- a. Community café draft brief to be agreed by the board, ready to put out for tender a year before the opening of the sports centre.

A first draft has been written. Comments are being sought and will be presented to the board once planning has progressed. The intention is to have this agreed a year prior to the opening of the sports centre.

b. Wellbeing service - ideas to be developed.

Not yet developed.

c. Art project - Wysing art project ready to start once the first planning application agreed, leading to an Arts Council research and development application in October/November 2021.

The relationship with Wysing Arts Centre has been maintained with a positive on-site visit held finally in March 2022. The project will continue as planned with a year's delay.

d. Apollo replacement - engage with the Halesworth town council-led group that is to be set up to review youth provision.

This progressed well. The town council, with support from the Campus board, has established the Youth Action Halesworth-Rural group. A survey of young people into what the youth provision they would like to see in the town was commissioned and will start early in the new financial year. The results of this will help decisions to be made about the youth club, the building for which is presently on Campus site and will need to be demolished if planning permission is secured for the sports centre.

#### Plans for 2022 - 2023

- 1. Complete outstanding planning conditions on the first application by October 2022.
- 2. Second planning application submitted January 2023.
- 3. New operating partner appointed July 2022.
- 4. Start building work to level the 3G pitch November 2022.
- 5. Business plan completed October 2022.
- 6. Fundraising strategy agreed November 2022
- 7. Other community benefits to be planned and funding sought as appropriate.
- a. Community café brief agreed January 2023.
- b. Apollo replacement Campus board to continue to contribute to the strategic planning for the Apollo Youth Club replacement. Plans expected February 2023.
- 8. Art project. Application for grant to the Arts Council to be submitted once the results of the second planning application are known March 2023.
- 9. Wellbeing service ideas to be developed. March 2023.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

#### **OBJECTIVES AND ACTIVITIES**

#### **Public benefit statement**

In shaping our objectives for the year and planning our activities the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PD2)'. The achievements and activities above demonstrate the public benefit arising through the Charity's activities.

#### Reserves policy

It is the policy of the Trustees to maintain free reserves at a level whereby the charity could be wound up and able to pay all its debts plus the additional costs of the winding up process. The charity has no employed staff so will not need to provide for circumstances that might adversely affect them. At present the winding up cost is calculated to be £14,000 based on agents' fees, projected expenditure, maintenance and insurance of the land and property, and other incidental costs. In the event of a close down, the bungalow, valued at £178,333, would be sold and its income would be used to cover the long term liabilities debt to Suffolk County Council, leaving £69,608. The charity therefore holds £44,608 in excess of its reserves policy.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Structure and Governance**

Halesworth Campus (HC) is a charity set up as a charitable limited company in 2012. It is led by a board of voluntary trustees who meet monthly; the chair of HC is currently the local elected District councillor. The trustees are the members.

There is an agreed job description and person specification for the role of trustee. Recruitment is through local advertisement and local contacts. The Trustees are appointed by a majority vote of the Members. New Trustees are provided with the appropriate documentation relating to the Charity's responsibilities, financial condition and obligations and governance; and they are offered induction sessions conducted by an experienced Trustee.

The Trustees acting as an Executive Committee have overall responsibility for the activities of the Charity. The Executive Committee meets monthly with individuals taking on specific responsibilities.

In July 2020, a wholly owned subsidiary company, Halesworth Campus Enterprises, was set up through which the construction costs will be channelled. This will result in VAT savings on the build project. Four of the charity trustees are the Directors.

## Risk management

A centralised administrative system covering all policies and procedures relevant to the conduct of the Halesworth Campus's activities is in place and updated accordingly. A risk register is in place and updated and monitored regularly. Financial risks are monitored by the Trustee responsible for the accounts and are reported to the Trustees' Executive Committee meetings. On- and off-site activities are assessed for risk on an individual basis.

#### **Investment powers and policy**

The Trustees have kept under review the most appropriate policy for safeguarding the value of and return on surplus funds. They have found that under current conditions bank deposit accounts provide the appropriate combination of security and accessibility.

#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number** 

08027845 (England and Wales)

**Registered Charity number** 

1148177

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

## Registered office

3 Fairstead Cottages Spexhall Halesworth Suffolk IP19 0RF

#### Trustees

Dr A B Abbott P A Goldson Mrs C A Bocking D J Gallagher L K Lelean Mrs E J Moseley Dr S J Weeks

#### **Independent Examiner**

Juler Tooke Lothing House Quay View Business Park Barnards Way Lowestoft Suffolk NR32 2HD

Approved by order of the board of trustees on 5 December 2022 and signed on its behalf by:

L K Lelean - Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HALESWORTH CAMPUS

#### Independent examiner's report to the trustees of Halesworth Campus ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

#### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Boardman of Juler Tooke, Accountants Juler Tooke Lothing House Quay View Business Park Barnards Way Lowestoft Suffolk NR32 2HD

5 December 2022

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		2,000	-	2,000	11,407
Investment income	2	10,905		10,905	5,016
Total		12,905		12,905	16,423
EXPENDITURE ON Raising funds	3	6,245	-	6,245	13,345
Other		29,969		29,969	7,450
Total		36,214		36,214	20,795
NET INCOME/(EXPENDITURE)		(23,309)	-	(23,309)	(4,372)
RECONCILIATION OF FUNDS					
Total funds brought forward		40,477	4,100	44,577	48,949
TOTAL FUNDS CARRIED FORWARD		17,168	4,100	21,268	44,577

# **BALANCE SHEET** 31 MARCH 2022

	Notes	Unrestricted fund £	Restricted fund £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS Tangible assets	6	178,333	-	178,333	178,333
CURRENT ASSETS Cash at bank		1,925	4,100	6,025	8,745
CREDITORS Amounts falling due within one year	7	(45,099)	-	(45,099)	(25,591)
NET CURRENT ASSETS		(43,174)	4,100	(39,074)	(16,846)
TOTAL ASSETS LESS CURRENT LIABILITIES		135,159	4,100	139,259	161,487
CREDITORS Amounts falling due after more than one year	8	(117,991)	-	(117,991)	(116,910)
NET ASSETS		17,168	4,100	21,268	44,577
FUNDS Unrestricted funds Restricted funds	10			17,168 4,100	40,477 4,100
TOTAL FUNDS				21,268	44,577

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

## BALANCE SHEET - continued 31 MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The fir	nancial sta	atements	were approved	by the E	Board of	Trustees	and author	orised for	or issue of	on 5 D	ecember	2022 and	l were
signed	on its bel	half by:											

L K Lelean - Trustee

C A Bocking - Trustee

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 2. INVESTMENT INCOME

	31.3.22 £	31.3.21 £
Rents received Pitch Hire	10,245 660	4,916 100
	10,905	5,016

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

#### 3. RAISING FUNDS

Naising	donations	anu	iczacies
			9

G	31.3.22 £	31.3.21 £
Support costs		5,485

## 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

## Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

#### 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	11,407	-	11,407
Investment income	5,016		5,016
Total	16,423		16,423
EXPENDITURE ON			
Raising funds	13,345	-	13,345
Other	7,450	-	7,450
Total	20,795	<del></del>	20,795
NET INCOME/(EXPENDITURE)	(4,372)	<del></del>	(4,372)
RECONCILIATION OF FUNDS			
Total funds brought forward	44,849	4,100	48,949
TOTAL FUNDS CARRIED FORWARD	40,477	4,100	44,577

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

## 6. TANGIBLE FIXED ASSETS

			Improvements
			to
			property
			£
	COST		
	At 1 April 2021 and 31 March 2022		178,333
	NET BOOK VALUE		
	At 31 March 2022		178,333
	A. 21 M . 1 2021		170 222
	At 31 March 2021		178,333
7.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
<i>/</i> •	CREDITORS, AMOUNTS FALLING DOE WITHIN ONE TEAR	31.3.22	31.3.21
		£	£
	Other loans (see note 9)	6,298	2,500
	Trade creditors	19,026	22,591
	Accrued expenses	19,775	500
	rectued expenses	17,775	
		45,099	25,591
		===	====
8.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	2	
		31.3.22	31.3.21
		£	£
	Other loans (see note 9)	117,991	116,910
9.	LOANS		
	An analysis of the maturity of loans is given below:		
		21 2 22	21.2.21
		31.3.22	31.3.21
	A (CH) 1 (4)	£	£
	Amounts falling due within one year on demand:	< 200	2.500
	Other loans	6,298	2,500
	Amounts folling due between two and five years		
	Amounts falling due between two and five years: Other loans - 2-5 years	5,361	6,250
	Other roans - 2-3 years	3,301	0,230
	Amounts falling due in more than five years:		
	Amounts faming due in more than five years.		
	Repayable by instalments:		
	Other loans more 5yrs instal	112,630	110,660
		,500	,

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

## 10. MOVEMENT IN FUNDS

NO VENERAL INTEREST	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds General fund	40,477	(23,309)	17,168
Restricted funds Restricted fund	4,100	-	4,100
TOTAL FUNDS	44,577	(23,309)	21,268
Net movement in funds, included in the above are as follows:			
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	12,905	(36,214)	(23,309)
TOTAL FUNDS	12,905	(36,214)	(23,309)
Comparatives for movement in funds			
	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds General fund	44,849	(4,372)	40,477
Restricted funds Restricted fund	4,100	-	4,100
TOTAL FUNDS	48,949	(4,372)	44,577
Comparative net movement in funds, included in the above are as	follows:		
	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	16,423	(20,795)	(4,372)
TOTAL FUNDS	16,423	(20,795)	(4,372)

# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

## 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20	Net movement in funds £	At 31.3.22 £
Unrestricted funds General fund	44,849	(27,681)	17,168
Restricted funds Restricted fund	4,100	-	4,100
TOTAL FUNDS	48,949	(27,681)	21,268

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	29,328	(57,009)	(27,681)
TOTAL FUNDS	29,328	(57,009)	(27,681)

## 11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	FOR THE YEAR ENDED 31 MARCH 2022	21.2.22	21.2.21
		31.3.22 ₤	31.3.21 £
INCOME AND ENDOWMENTS	S		
Donations and legacies			
Grants		2,000	11,407
Investment income			
Rents received		10,245	4,916
Pitch Hire		660	100
		10,905	5,016
<b>Total incoming resources</b>		12,905	16,423
EXPENDITURE			
Support costs			
Management			
Rates and water		1,093	-
Insurance Professional fees		820 580	338 5,574
Sundries		55 55	418
S direction .			<del></del> -
		2,548	6,330
Finance		84	78
Bank charges		04	70
Information technology		4 700	<b>*</b> 000
Repairs and renewals		1,533	5,002
Other 2		110	
Bank loan interest Hire purchase		110 1,970	1,935
Time purchase			
		2,080	1,935
Governance costs			
Professional fees		2,861	1 220
Accountancy fees Legal fees		4,420 22,688	1,330 6,120
Legui rees			
		29,969	7,450
Total resources expended		36,214	20,795
Net expenditure		(23,309)	(4,372)